

Associate, Public Health Consulting

The Associate role within Rabin Martin involves supporting Public Health Programs while honing your skills as a strategic thinker, working across the private and public sector, to positively impact health outcomes. Associates play a key role in the day-to-day support for client teams, supporting the development of multiple client deliverables, driving research and analysis, and project organization.

A knowledge of the pharmaceutical industry would be an asset for this role as most of Rabin Martin's clients are large global pharma firms.

Client Services

- Conduct desk research and analyze information efficiently, identify key health trends, and summarizing client-relevant information. Communicate expert public health opinion on recommendations for policy change throughout various settings.
- Provide clear, concise writing for a variety of professional audiences. Write, edit, and develop summaries, briefing documents, presentations, and other client deliverables. Analyze and synthesize data and information and present in a clear, properly formatted documents, emails, and written and oral presentations.
- Stay abreast of public health trends, global and technical resources relevant to our clients' interests, and consistently share information, ideas, and resources with colleagues and stakeholders.
- Apply public health principles and brainstorm innovative ways to solve public health challenges that ensures health equity.
- The ability to present ideas and recommendations, with team support, to clients and colleagues.
- The ability to draft, edit and prepare reports, issue briefs, and other client materials and presentations; synthesize information to create documents that are compelling and meet client expectations.

Teamwork

- The ability to take accurate notes and follow client conversations closely and highlight most important information to report back to team.
- Proactive learner and self-motivated, responds to team and project needs by going above and beyond to seek resources and solutions, both internally and externally.
- Actively participate during meetings, communicate the progress of deliverables, ask clarifying questions, make contributions and recommendations to client work.
- Execute key deliverables, ask appropriate questions, and use available resources.

Leadership

- Exemplify Rabin Martin culture and values, committed to supporting an inclusive workplace, and build and maintain a strong and positive team culture.

Self-Management

- Identify new areas for learning and development, actively seek and regularly take advantage of learning opportunities, internally and externally, to utilize and share newly gained knowledge and skills to improve work performance.
- Meet and prioritize evolving deadlines, work effectively and efficiently to identify barriers and obstacles, and recommend practical solutions.

- Organize and prioritize daily tasks to ensure timely completion of client deliverables and internal tasks such as daily timekeeping. Keep project managers informed of progress, challenges, and availability. Develop client-ready communications to facilitate decision making, communicate status, mitigate risk, or resolve issues requiring minimal oversight and revision.
- The ability to work well under pressure in a way that generates trust internally and with clients, be flexible to changing client and team needs, and stay positive during unforeseen changes.
- Work well with others and support and respect colleagues.
- Work independently as well as in a team setting. Is responsive to the needs of others, asks appropriate questions, follows directions, and accepts feedback and directions from peers and senior team members.

Qualifications

- A bachelor's degree in public health or relevant healthcare or business field at a minimum. A post graduate degree and relevant professional designation such as an MPH, MPA, MSC or MBA is preferred.
- A minimum of 1 years' experience in public health (including field work) and/ or with a professional services or consulting firm, working to implement effective public health or related initiatives that deliver improved health outcomes and business growth.
- Experience synthesizing research and analysis into structured and logical recommendations. Exceptional analytical, quantitative, and conceptual thinking skills.
- Demonstrated experience supporting project teams, generating client presentations and deliverables and meeting deadlines.
- Experience in building and maintaining relationships with colleagues and engaging with international and national-level public health stakeholders.